

ASA-FF e.V. is looking for an intern for its programme *new undiscov_red narratives*

Intern

Focus: Public relations & programme support

(Internship period: three months, flexible arrangement from 15th of July 2024 latest on, full-time, 40h/week)

The programme *new undiscov_red narratives* offers a study-accompanying internship in the areas of organisation, public relations and event management.

We are looking for people who would like to get involved in the following areas of work:

- Preparation, planning, supervision and follow-up of our final event on the 6th and 7th of September
- Support in the development of a publication
- Preparation, handling and follow-up of cooperations
- Support in administrative and organisational matters
- Collaboration in press & public relations (especially social media)

Who are we looking for:

- You are strong in organisation and communication and would like to work in a self-organised team?
- You like to contribute new ideas?
- You are interested in critical social discourse and questioning existing structures?
- The internship is a compulsory part of your studies?
- You have at least a good listening comprehension in German?

What we offer:

- Work in a diverse team with a workplace in the co-working space "Kabinettstückchen" in Chemnitz.
- Insights into a diverse network with various cultural actors
- Work in the context of socially relevant topics with current methods
- Participation in all events
- Opportunity to take on responsibility and learn
- Insights into all processes
- Feedback and openness

Conditions:

- Compulsory internship
- 40 hours per week for 3 months (can be arranged freely)
- Work place in Chemnitz
- Residence in Chemnitz and the surrounding areas is advantageous
- Reimbursement: 450€ per month for 40 hours per week

Kontakt

ASA-FF e.V.
Zietenstr. 2A, 09130 Chemnitz
vorstand@asa-ff.de

Vorstand

Attila Bihari
Sarah Böger
Marie Nele Wolfram

Konto

DE90430609671160785200
GENODEM1GLS
GLS Gemeinschaftsbank

Vereinsregister

VR 4859
Amtsgericht Chemnitz

Application process:

Send your application with a short letter of motivation and your CV via email to:
isabell.scheithauer@asa-ff.de

We will invite you to an introductory conversation promptly.

The diversity of perspectives and experience is of central importance to our work. Therefore, we strongly welcome applications from people of diverse geographic, ethnic and social backgrounds, religion and world views, sexual orientation and identity, different ages and genders, and people with disabilities.

Further information:

www.programm-nun.de/en
www.asa-ff.de (organisation)

You have questions or want to know more about the programme? Please contact Isabell Scheithauer (isabell.scheithauer@asa-ff.de / 0177 4675258).

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